

## Bayou Teche Black Bear Festival 2018

P.O. Box 1144  
Franklin, Louisiana 70538

### Specialty Food Vendor Application

The Bayou Teche Black Bear Festival, which will be held April 20 & 21, 2018 in Franklin, Louisiana is currently looking for *Specialty Food Vendors*. A Specialty Food Vendor is determined as a vendor selling one type of food item such as fudge, cookies, hot wings, kettle corn, dipping dots, burritos, tacos, etc., these foods are not sold with side items to create a meal. The Festival will be located along the Bayou Teche on Teche Drive. Music, activities, paddling tours, a wooden boat show, food booths, arts & crafts, and more will highlight this two-day event.

The hours of operation are as follows:

Friday, April 20 from 6:00 p.m. to 11:00 p.m.

Saturday, April 21 from 10:00 a.m. to 11:00 p.m.

For a single booth space of 15' X 20' the fee is \$200.00 for the Festival. Double booth space is \$400.00. The length of the booth needed is measured end to end starting at the **tongue** of the trailer.

Please let us know your electrical needs. The Bayou Teche Black Bear Festival and the City of Franklin will not be responsible for electrical overload. Vendors are responsible for their own heavy-duty outdoor cords and hoses. If you are using a power strip to accommodate several power sources, you must advise the Festival Committee Chairperson.

Specialty food booths will be selected on variety, number of applications received, and date the application is received. There will be no duplicate food sales. The food vendors are **required** to follow the Health Department's rules & regulations.

No booth may be transferred without written permission from the Festival Committee Chairman. It is agreed and understood that only items approved by the Festival may be sold in the booth. No items sold shall bear the registered name or logo of the Festival unless prior written consent is given by the Festival. Failure to abide will result in possible closure of the booth and forfeit of fees.

Vendors may begin setting up on Friday, April 20, or Saturday, April 21, no earlier than 8:00 a.m. No one is allowed to set up after 5 p.m. Friday evening. Security will be provided Friday night. Cars & trucks **must** be cleared from the area by 5:00 p.m. on Friday, and by 10:00 a.m. on Saturday. Cars & trucks may not be left overnight on the Festival grounds. All exhibitors are required to stay until the event closes and should be prepared for any weather condition.

Exhibitors are responsible for their own tents with weights, tables, chairs, and cooking equipment, and must assume **full responsibility** for care of their booth area, such as putting trash in receptacles. Waste barrels will be set up on the grounds. No dumping of waste such as water, cooking oil, etc. is allowed on festival grounds. Vendors are responsible for a 10# fire extinguisher per booth. Equipment shall be isolated from the public by four feet and/or barrier between cooking devices and the public. Pots and deep fat fryer type cooking equipment shall have lids and should be separated from each other by at least a two-foot horizontal distance. Violation could result in closure of booth and forfeiture of fees paid.

**No alcoholic beverages, commercially prepared soft drinks, water, or lemonade will be sold at any booth other than those authorized by the Festival.**

Exhibitors are also responsible for collecting sales taxes required by the State of Louisiana, Parish of St. Mary, and City of Franklin. The St. Mary Parish Sales Tax office will contact you regarding the collection of taxes.

You **must** provide a Certificate of Insurance with a minimum of \$150,000.00 product and general liability insurance naming the City of Franklin and the Bayou Teche Black Bear Festival as additional insured.

It is agreed and understood that booth space is not guaranteed until the committee has approved the items you have listed on your application. At that time we will notify you with items we have accepted for sale. Please keep this information for your records, and only return the registration form, your check or money order, and your proof of insurance to the Festival.

The Festival reserves the right to move a vendor as needed without notice before or during the festival.

**Applications and all fees must be received by the Festival on or before April 17, 2018. No applications will be accepted after April 17, 2018.**

### Specialty Food Vendors Registration Form

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

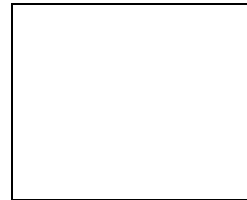
Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

How did you hear about our festival? \_\_\_\_\_

Number of outlets needed: \_\_\_ 110 \_\_\_ 220

Please draw the configuration of your electrical connection in the box to the side.



Are you using a multiple power strip plug? \_\_\_ Yes \_\_\_ No

Single Booth Rental: \$200

Double Booth Rental: \$400

Do you need water hookup? \_\_\_ Yes \_\_\_ No

List of Food or Merchandise to be sold:

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You **must** provide a Certificate of Insurance with a minimum of \$150,000.00 product and general liability insurance naming the City of Franklin and Bayou Teche Black Bear Festival as additional insured.

I accept the rules as stated and understand an accepted application is a commitment. Applications must be received before Tuesday, April 17, 2018. Refunds will not be made for cancellations or inclement weather.

Furthermore, I hereby indemnify and hold the Bayou Teche Black Bear Festival, Black Bear Coalition Committee, and City of Franklin, as well as their respective agents, representatives, insurers, principles, employees, officers and directors, harmless from and against any loss, damage or expense, including reasonable attorney's fee, incurred or suffered by or threatened against the Bayou Teche Black Bear Festival, Black Bear Coalition Committee, and the City of Franklin, or any of the foregoing, in connection with Booth's operator's participation or any products sold by Booth operator in the aforementioned festival activities.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete this form and mail it as well as your Certificate of Insurance and check or money order to **Bayou Teche Black Bear Festival** at the following address:

Bayou Teche Black Bear Festival  
P.O. Box 1144  
Franklin, Louisiana 70538  
337-828-4100 ext. 371  
[www.bayoutechebearfest.org](http://www.bayoutechebearfest.org)