

**Bayou Teche Black Bear and Birding Festival 2011**  
P.O. Box 567  
Franklin, Louisiana 70538-0567

**Commercial Food and Merchandise Application**

The Bayou Teche Black Bear and Birding Festival, which will be held April 15-17, 2011 in Franklin, Louisiana is currently looking for *Commercial Food and Merchandise Vendors*. The Festival will be located along the Bayou Teche and throughout the historic downtown area. Music, children's activities, seminars, field trips, food booths, arts & crafts, and more will highlight this three-day event.

The hours of operation are as follows:

Friday, April 15 from 6:00 p.m. to 10:30 p.m.

Saturday, April 16 from 10:00 a.m. to 10:30 p.m.

Sunday, April 17 from 10:00 a.m. to 6:00 p.m.

For a single booth space of 15' X 20' the fee is \$275.00 for the Festival. Double booth space is \$550.00.

The electrical fee is \$15.00 for a single booth and \$30 for a double booth each day. Please let us know your electrical needs. The Bayou Teche Black Bear and Birding Festival, Black Bear Coalition Committee, and the City of Franklin will not be responsible for electrical overload. Vendors are responsible for their own heavy-duty outdoor cords. If you are using a strip plug with several plugs in it, you must advise the Festival Committee Chairperson.

Food and merchandise booths will be selected on variety, number of applications received, and date the application is received. The food vendors **must** follow the Health Department's rules & regulations.

No booth can be transferred without written permission from the Festival Committee Chairman. It is agreed and understood that only items approved by the Festival can be sold in the booth. No items sold shall bear the registered name or logo of the Festival unless prior written consent is given by the Festival. Failure to abide will result in possible closure of the booth and forfeit of fees.

Vendors may begin setting up on Friday, April 15, or Saturday, April 16, as early as 6 a.m. No one is allowed to set up after 5 p.m. Friday evening. Security will be provided Friday & Saturday nights. Cars & trucks **must** be cleared from the area by 5:00 p.m. on Friday, and by 9:00 a.m. on Saturday and Sunday. Cars & trucks may not be left overnight on the Festival grounds. All exhibitors are required to stay until the event closes and should be prepared for any weather condition.

Exhibitors are responsible for their own tents with weights, tables, chairs, and cooking equipment, and must assume **full responsibility** for care of their booth area, such as putting trash in receptacles. No dumping of waste such as water, cooking oil, etc. is allowed on festival grounds. Waste barrels will be set up on the grounds. Vendors are responsible for a 10# fire extinguisher per booth. Equipment shall be isolated from public by four feet and/or barrier between cooking devices and the public. Pots and deep fat fryer type cooking equipment shall have lids and should be separated from each other by at least a two-foot horizontal distance. Violation could result in closure of booth and forfeiture of fees paid.

**No alcoholic beverages, commercially prepared soft drinks, water, or lemonade will be sold at any booth other than those authorized by the Festival.**

Exhibitors are also responsible for collecting sales taxes required by the State of Louisiana, Parish of St. Mary, and City of Franklin. The St. Mary Parish Sales Tax office will contact you regarding the collection of taxes.

You **must** provide a Certificate of Insurance with a minimum of \$300,000.00 product and general liability insurance naming the City of Franklin, Bayou Teche Black Bear and Birding Festival, and the Black Bear Coalition Committee as additional insured.

It is agreed and understood that booth space is not guaranteed until the committee has approved the items you have listed on your application. At that time we will notify you with items we have accepted for sale. At which point you will provide payment and the insurance requirements to process your application.

Please keep this information for your records and return only the registration form and Certificate of Insurance.

The Festival reserves the right to move a vendor as needed without notice before or during the festival.

**Commercial Vendors Registration Form**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

How did you hear about our festival? \_\_\_\_\_

Electricity needed:  Yes  No      What type circuit?  110  220

Electricity: Single Booth - \$15/day       Electricity: Double booth - \$30/day

Single Booth Rental: 2 days - \$275       Double Booth Rental: 2 days - \$550

Are you using a multiple strip plug?  Yes  No

Do you need water hookup?  Yes  No

From what side of the booth do you serve? \_\_\_\_\_

List of Food or Merchandise to be sold:

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You **must** provide a Certificate of Insurance with a minimum of \$300,000.00 product and general liability insurance naming the City of Franklin, Bayou Teche Black Bear and Birding Festival, and the Black Bear Coalition Committee as additional insured.

I accept the rules as stated and understand an accepted application is a commitment. Refunds will not be made for cancellations or inclement weather.

Furthermore, I hereby indemnify and hold the Bayou Teche Black Bear and Birding Festival, Black Bear Coalition Committee, and City of Franklin, as well as their respective agents, representatives, insurers, principles, employees, officers and directors, harmless from and against any loss, damage or expense, including reasonable attorney's fee, incurred or suffered by or threatened against the Bayou Teche Black Bear and Birding Festival, Black Bear Coalition Committee, and the City of Franklin, or any of the foregoing, in connection with Booth's operator's participation or any products sold by Booth operator in the aforementioned festival activities.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please complete this form and mail it as well as your Certificate of Insurance to ***Black Teche Black Bear and Birding Festival*** at the following address:

Bayou Teche Black Bear and Birding Festival  
City of Franklin  
P.O. Box 567  
Franklin, Louisiana 70538-0567  
337-828-6305  
[www.bayoutechebearfest.org](http://www.bayoutechebearfest.org)