

**Bayou Teche Black Bear
and Birding Festival 2010
P.O. Box 567
Franklin, Louisiana 70538-0567**

Non-Profit or Civic Organization Food Application

The Bayou Teche Black Bear and Birding Festival, which will be held April 16-18, 2010 in Franklin, Louisiana is currently looking for *Non-Profit or Civic Organization Food Vendors*. The Festival will be located along the Bayou Teche and throughout the historic downtown area. Music, children's activities, seminars, field trips, food booths, arts & crafts, and more will highlight this three-day event.

The hours of operation are as follows:

Friday, April 16 from 6:00 p.m. to 10:30 p.m.

Saturday, April 17 from 10:00 a.m. to 10:30 p.m.

Sunday, April 18 from 10:00 a.m. to 6:00 p.m.

For a single booth space of 15' X 15' the fee is \$130.00 for the Festival. Double booth space is \$260.00.

The electrical fee is \$15.00 for a single booth and \$30 for a double booth for the Festival. Please let us know your electrical needs. Vendors are responsible for their own heavy-duty outdoor cords. If you are using a strip plug with several plugs in it, you **must** advise the Festival Committee Chairman. The Bayou Teche Black Bear and Birding Festival, Black Bear Coalition Committee, and the City of Franklin will **not** be responsible for electrical overload

Food booths will be selected on variety of food, number of applications received, and date the application is received. Please follow the Health Department's rules & regulations. Vendors **must** provide proof of their Non-Profit Status.

No booth can be transferred without written permission from the Festival Committee Chairman. It is agreed & understood that only items approved by the Festival will be sold in the booth. No items sold shall bear the registered name or logo of the Festival unless prior written consent is given by the Festival. Failure to abide will result in possible closure of booth and forfeit of fees.

Vendors may begin setting up on Friday, April 16, or Saturday, April 17, as early as 6 a.m. No one is allowed to set up after 5 p.m. Friday evening. Security will be

provided Friday & Saturday nights. Cars & trucks **must** be cleared from the area by 5:00 p.m. on Friday, and by 9:00 a.m. on Saturday and Sunday. Cars & trucks may **not** be left overnight. Vendors will be given parking permits for designated parking. All exhibitors are required to stay until the event closes and should be prepared for any weather condition.

Exhibitors are responsible for their own tents, tables, chairs, and cooking equipment, and must assume **full responsibility** for care of their booth area, such as putting trash in receptacles. No dumping of waste such as water, cooking oil, etc. is allowed on the festival grounds. Waste barrels will be set up on the grounds. Vendors are responsible for a 10# fire extinguisher per booth. Equipment shall be isolated from public by four feet and/or barrier between cooking devices and the public. Pots and deep fat fryer type cooking equipment shall have lids and should be separated from each other by at least a two-foot horizontal distance. Violation could result in closure of booth and forfeiture of fees paid.

No alcoholic beverages, commercially prepared soft drinks, water, or lemonade will be sold at any booth other than those authorized by the Festival.

Exhibitors are also responsible for collecting sales taxes required by the State of Louisiana, Parish of St. Mary, and City of Franklin. The St. Mary Parish Sales Tax office will contact you regarding the collection of taxes.

You **must** provide a Certificate of Insurance with a minimum of \$300,000.00 product and general liability insurance naming the City of Franklin, Bayou Teche Black Bear and Birding Festival, and the Black Bear Coalition Committee as additional insured.

It is agreed and understood that booth space is **not** guaranteed until executed contract, properly completed insurance certificate, and valid check or money order in the full amount of booth rental, and electricity, if needed, is received by the Festival. Please keep this information for your records and **only** return the registration form and your check or money order to the Festival.

The Festival reserves the right to move a vendor as needed without notice before or during the festival.

Non-Profit or Civic Organization Food Vendor Registration Form

Name_____

Name of Organization_____

Address_____

City_____ State_____ Zip_____

Phone_____ Fax_____

Email_____

Website_____

Electricity Needed: Yes No What type circuit? 110 220

Are you using a multiple strip plug? Yes No

Electricity: Single Booth - \$15 Electricity: Double Booth - \$30

Single Booth Rental - \$130 Double Booth Rental - \$260

Do you need water hookup? Yes No

From what side of the booth do you serve?

List of Food:_____

I accept the rules as stated and understand an accepted application is a commitment. Refunds will not be made for cancellations or inclement weather.

Furthermore, I hereby indemnify and hold the Bayou Teche Black Bear Festival, Black Bear Coalition Committee, and City of Franklin, as well as their respective agents, representatives, insurers, principals, employees, officers and directors, harmless from and against any loss, damage or expense, including reasonable attorney's fees, incurred or suffered by or threatened against the Bayou Teche Black Bear Festival, Black Bear Coalition Committee, and the City of Franklin, or any of the foregoing, in connection with or as a result of any claim for personal injury or property damage or loss, or otherwise brought by or on behalf of any third party, firm or corporation as a result of or in connection with Booth Operator's participation or any products sold by Booth Operator in the aforementioned festival activities.

Print Name _____

Signature: _____ Date: _____

Please complete this form and return it with your check or money order payable to Bayou Teche Black Bear and Birding Festival at the following address:

Bayou Teche Black Bear and Birding Festival
City of Franklin
P.O. Box 567
Franklin, Louisiana 70538-0567
337-828-6305
www.bayoutechebearfest.org