



Bayou Teche Black Bear Festival 2024

P.O. Box 1144
Franklin, Louisiana 70538
John Trahan, Vendor Contact – 817-706-1050

Vendor Application

The Bayou Teche Black Bear Festival, April 13, 2024 in Franklin, Louisiana is currently looking for **Food Trucks, Arts & Crafts Vendors, and Specialty Food Vendors for the one-day Festival.** Festival activities will be located along the beautiful Bayou Teche on Teche Drive and include Live Music, Activities, Kayak Experience, 5K Walk/Run, Food Booths, Arts & Crafts, and Houseboats lining the banks of Bayou Teche which make this event truly unique!

VENDOR FEES

Food Truck – \$100

Arts & Crafts Booth – \$40

Specialty Food Vendor (sells only one type of food item) - \$50

FESTIVAL HOURS

Saturday, April 13 from 11:00 a.m. to 10:00 p.m.

VENDOR SPACE

Single booth space is 15' X 20'. The length of the booth needed is measured end to end starting at the **tongue** of the trailer. If you need more than a single space, please contact the Festival Vendor Coordinator – John at 817-706-1060 for availability and pricing.

_____ Check if you need Electricity.

_____ Check if you need Water Access

Vendors are responsible for their own heavy-duty outdoor cords and hoses. If you are using a power strip to accommodate several power sources, you must advise the Festival Committee Chairperson. Festival and City of Franklin are not responsible for electrical overload.

THE FINE PRINT

Food and Arts & Crafts Booths will be selected on variety, number of applications received, and date the application is received. Duplicate food sales will be avoided. Food vendors are **required** to follow the Health Department's rules & regulations.

No booth may be transferred without written permission from the Festival Committee Chairman. It is agreed and understood that only items approved by the Festival may be sold in the booth. No items sold shall bear the registered name or logo of the Festival unless prior written consent is given by the Festival. Failure to abide will result in possible closure of the booth and forfeit of fees.

Vendors may begin setting up on Saturday, April 13, no earlier than 8:00 a.m. Security will be provided. Cars & trucks **must** be cleared from the area by 10:00 a.m. on Saturday. Cars & trucks may not be left overnight on the Festival grounds. All exhibitors are required to stay until the event closes and should be prepared for any weather condition.

Exhibitors are responsible for their own tents with weights, tables, chairs, and cooking equipment, and must assume **full responsibility** for care of their booth area, such as putting trash in receptacles. Waste barrels will be set up on the grounds. No dumping of waste such as water, cooking oil, etc. is allowed on festival grounds. Vendors are responsible for a 10# fire extinguisher per booth. Equipment shall be isolated from the public by four feet and/or barrier between cooking devices and the public. Pots and deep fat fryer type cooking equipment shall have lids and should be separated from each other by at least a two-foot horizontal distance. Violation could result in closure of booth and forfeiture of fees paid.

No alcoholic beverages, commercially prepared soft drinks, water, or lemonade will be sold at any booth other than those authorized by the Festival.

Exhibitors are also responsible for collecting sales taxes required by the State of Louisiana, Parish of St. Mary, and City of Franklin. The St. Mary Parish Sales Tax office will contact you regarding the collection of taxes.

Food trucks **must** provide a Certificate of Insurance with a minimum of \$150,000.00 product and general liability insurance naming the City of Franklin and the Bayou Teche Black Bear Festival as additional insured.

It is agreed and understood that booth space is not guaranteed until the committee has approved the items you have listed on your application. At that time we will notify you with items that have been accepted for sale. Please keep this information for your records, and only return the registration form, your check or money order, and your proof of insurance to the festival.

The Festival reserves the right to move a vendor as needed without notice before or during the festival.

Date Recv'd _____	Application _____
Space # _____	Check # _____
Insur recv'd _____	Amt Paid _____
<i>FOR FESTIVAL USE ONLY</i>	

2024 Festival Vendors Registration Form

Name _____

Address _____

City _____ State _____ Zip _____

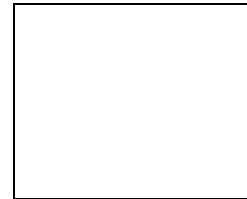
Phone _____ Social Media _____

Email _____ Website _____

How did you hear about our festival? _____

Number of outlets needed: ___110 ___220

Please draw the configuration of your electrical connection in the box to the side.



Are you using a multiple power strip plug? ___Yes ___No

Single Booth Rental: \$ _____ Double Booth Rental: N/A _____

Do you need water hookup? ___Yes ___No

Please Describe Food or Merchandise to be sold:

Food trucks **must** provide a Certificate of Insurance with a minimum of \$150,000.00 product and general liability insurance naming the City of Franklin and Bayou Teche Black Bear Festival as additional insured.

I accept the rules as stated and understand an accepted application is a commitment. Applications must be received before April 1, 2024. Refunds will not be made for cancellations or inclement weather.

Furthermore, I hereby indemnify and hold the Bayou Teche Black Bear Festival, Black Bear Coalition Committee, and City of Franklin, as well as their respective agents, representatives, insurers, principles, employees, officers and directors, harmless from and against any loss, damage or expense, including reasonable attorney's fee, incurred or suffered by or threatened against the Bayou Teche Black Bear Festival, Black Bear Coalition Committee, and the City of Franklin, or any of the foregoing, in connection with Booth's operator's participation or any products sold by Booth operator in the aforementioned festival activities.

Print Name: _____

Signature: _____ Date: _____

Please complete this form and mail it as well as your Certificate of Insurance to **Bayou Teche Black Bear Festival** at the following address:

Bayou Teche Black Bear Festival
P.O. Box 1144
Franklin, Louisiana 70538
337-828-4100 ext. 371
www.bayoutechebearfest.org

